

**ARCHITECTURAL REVIEW APPLICATION  
SULLY STATION COMMUNITY ASSOCIATION**

Please Mail or Deliver To:

Architectural Review Board  
Sully Station Community Association  
5101 Sequoia Farms Drive  
Centreville, Va 20120

1. NAME: \_\_\_\_\_  
(Please Type or Print)

2. ADDRESS OF PROPOSED CHANGE: \_\_\_\_\_

3. CHECK ONE:     Single Family \_\_\_\_\_ Condo \_\_\_\_\_ Townhome \_\_\_\_\_

***\*\*\*If you live in Lifestyles, please apply to the Board of Trustees at Lifestyles through Sequoia Management. After your application has been approved by the Lifestyles Board of Trustees, Sequoia Management Services will forward the completed ARB application to the Sully Station Architectural Review Board.***

4. HOME TELEPHONE: \_\_\_\_\_ WORK TELEPHONE: \_\_\_\_\_

5. GENERAL DESCRIPTION OF PROPOSED CHANGE.

Provide a description of the proposed change, including the purpose or reason for the change, the type and color of materials to be used, location on the property, and any other pertinent information required to evaluate the proposed change.

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6. REQUIRED EXHIBITS AND SUPPORTING DOCUMENTATION.

The supporting exhibits or supporting documentation listed below must accompany this architectural review application, as applicable for the proposed change. An application submitted without all required submissions will be considered incomplete. In such case, the Architectural Review Board's 45-day review period will not commence until all required submissions have been provided. In general, an applicant should provide all documents and exhibits required by Fairfax County for the proposed improvements.

- A. Paint or Stain Colors - A sample and model number of the color(s) to be used must be provided, both for repainting or restaining existing improvements and for structural additions, together with a list of existing paint colors on the house or appurtenant structures which will remain unchanged.
- B. Finish Materials - A description and/or sample of all finish materials to be used for the exterior surface of proposed improvements must be provided.
- C. Site Plan - A site plan, drawn to scale, showing the location and dimensions of the proposed improvement, including orientation with respect to the property lines, unit, and adjacent dwelling units must be provided for decks, patios, walls, storage sheds, fences, major landscape changes which require approval, and structural additions to the home.
- D. Architectural Drawings and Landscape - Detailed architectural drawings or plans must be provided for decks, storage sheds, any structural additions to the home and major landscape improvements which would change the topography of the lot of landscape plan originally provided by the builder.
- E. Photographs - The inclusion of photographs is appropriate for exterior lighting fixtures, decorative objects and similar cosmetic additions to the unit or lot.
- F. Other Exhibits - Other exhibits may be required in order to permit adequate evaluation of the proposed change. Homeowners are advised to seek guidance from the Architectural Review Board or Managing Agent prior to the submission of an application.

7. ESTIMATED STARTING DATE OF CONSTRUCTION: \_\_\_\_\_  
(After approval by the Architectural Review Board)

8. ESTIMATED COMPLETION DATE: \_\_\_\_\_

NOTES:

A. Nothing contained herein shall be construed to represent that alterations to lots or buildings in accordance with these plans shall not violate any of the provisions of the Building and Zoning Codes of Fairfax County, to which the above property is subject. Further, nothing contained herein shall be construed as a waiver of said requirement.

B. Where required, appropriate building permits shall be obtained from Fairfax County prior to the start of any construction. Nothing contained herein shall be construed as a waiver of said requirement.

C. Owner understands and agrees that no work on this request will commence until written approval has been obtained from the Association Review Board.

D. Owner further understands and agrees that any exterior alterations undertaken before written approval is obtained is not permitted and that the Owner may be required to restore the property to its former condition at Owner's own expense if such alterations are made and subsequently disapproved in whole or part. Further, owner understands that any legal expense associated therewith may be the responsibility of Owner.

E. Owner agrees to give the Architectural Review Board and/or Managing Agent, express permission to enter on the Owner's property at a reasonable time to inspect the proposed project, the project in progress and the complete project.

F. Owner understands that any approval is contingent upon the completion of alterations in a workmanlike manner and in accordance with the approved plan and specifications.

9. Owner acknowledges that he is familiar with the architectural review requirements and procedures for the Sully Station Community Association.

10. Owner understands that the authority to perform an alteration granted by this application will automatically expire if work is not commenced within 180 days following approval and completed within 360 days, or other time frame authorized by the Architectural Review Board.

Owner's signature \_\_\_\_\_ Date: \_\_\_\_\_

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Action taken: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Request more information

Comments: \_\_\_\_\_

\_\_\_\_\_

Committee signature: \_\_\_\_\_ Date: \_\_\_\_\_